

Admn./2-86/2023-24/
Sangeet Natak Akademi
Rabindra Bhawan
Ferozeshah Road
New Delhi - 110001

September 2023

**INVITING SEALED QUOTATIONS FOR THE FOLLOWING JOBS
IN CONNECTION WITH THE SANGEET NATAK AKADEMI AMRIT AWARDS
FESTIVAL (16-20 SEPT 2023) AT CENTRAL VISTA, NEW DELHI**

- Stage setup
- Tentage supply (waterproof Pagoda tent)
- Printing and mounting of hoardings

Sangeet Natak Akademi - an autonomous body under the Ministry of Culture, Government of India New Delhi invites sealed quotations for above jobs from the reputed firms having business in Delhi NCR in this field for last three years with Govt. undertaking/PSU's/Private sectors, having turnover of 40 to 60 lakhs in a year. The job envisages providing stage material and erection of stage props and erection of water proof tent and other tentage material etc. in connection with the **Sangeet Natak Akademi Amrit Awards festival (featuring the recipients of Sangeet Natak Akademi Amrit Award) from 16 - 20 September 2023** at Central Vista, India Gate, New Delhi.

Interested firms shall submit their sealed quotations super scribed as "Stage set-up & Tentage Job - Amrit Awards" addressed to the Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi 110 001 should reach on or before from 13.9.2023 till 12:00 PM. at the Administration Section, SNA, New Delhi. Interested firms are advised to visit CPP portal for notification and for scope of work and other related information please visit at www.sangeetnatak.gov.in/tenders

The firm/agency having its offices/godown in Delhi would be preferred as the material is to be used in the different area of Delhi/NCR.

Secretary, SNA reserves the right to accept or reject any quotation in full or part without assigning any reasons thereof. The decision of the Secretary, SNA in this regard shall be final and binding on the firm.

(Secretary)
Sangeet Natak Akademi, New Delhi
011-23387246/47/48 Ext. 114

SCOPE OF WORK

for tentage, stage ambience works,

		Rate
i. Stage set-up	i. As per design on area of approx 5000 sq. ft. (90 ft x 54 ft stage)	On lump-sum basis
ii. Inauguration and further stage props requirement during contemporary, music, and dance performance	As per the requirement (for 5 days)	
iii. Lighting (mirchi) & other halogen lights in the lawns	On trees and planted area of Rabindra Bhawan Lawn, parking area, passage area to the entrance of meghdoot complex entire meghdoot complex For Dinner programme on 16.9.2023 (one day only)	

Hoarding work		Rate
Hoarding & Standee	Of various sizes to be mounted at the NDMC area	Per sq. ft.

Tentage Requirement		Rate
Water proof Pandal (Aluminum Truss)	90 ft x 54 ft x 35 ft. (h) over stage area	Per sq. ft.
View Cutter/Side wall for Rabindra Bhawan Lawn Height - 12 to 15 ft.	Upto 10 ft. height - approx 600 rft.	Per rft.
Pagoda Tent	15 X 15 rate per sq. ft.	Per sq. ft.
Banquet Chair (with white cover)	Approx 100 nos.	Per unit
2x2 (two seater VIP Sofa) of same colour	20 nos.	Per unit
Mist fan	20 nos.	Per unit
Round table (for dinner)	30 nos.	Per unit
Table ordinary	50 nos.	Per unit
Bio Toilet	As per requirement	Per unit
Generator (65 kv, 125 kv)	As per requirement	Per unit
Pedestal Fan	20 nos.	Per unit
Cooler	20 nos.	Per unit
Centre Table for Central Vista (glass)	10 Nos.	Per unit
Green Room items (Fan/Cooler, Carpet, table, Looking Mirror with proper lighting)	Set up to be made in 15 ft. x 15 ft. - 6 pagoda tent	On lump-sum basis

TERMS & CONDITIONS

1. The rate agreement shall be valid till 31st March 2024. The contract shall be subject to cancellation without prior intimation, if the work executed or supplies made are found unsatisfactory.
2. Any tenderer, whether individual or firm whose relatives or near relatives are working in the Sangeet Natak Akademi or its affiliated institutions, will not be eligible for any contract with the Sangeet Natak Akademi.
3. The Akademi has the right to accept or reject any tender without assigning any reason. The decision of the Akademi in this regard will be final and no correspondence will be entertained.
4. No advance payment shall be made by the Akademi.
5. The bills shall be submitted along with a copy of challans and photographs of all the work undertaken duly signed by the concerned officials of the Akademi, immediately after the function is over or the supply is made and in any case not later than 15 days after the function is over or supply is made.
6. The work shall have to be completed within stipulated time period.
7. The stage/ ambience material etc. shall be supplied at the venue of the function or at any other desired place, alongwith a copy of the challan and no conveyance, labour charges, transportation, assignment charges shall be paid by the Akademi at that time.
8. In case, if at any stage, it is found that the work executed by the contractor(s) was not satisfactory and up to the standard of the status of the event/ programme/ activity etc., then no payment shall be made. Also, if at any stage, it is found that extra payment has been made on any bill in the past, then the same shall be recovered from the current bills.
9. In case the contractor fails to comply with the order immediately, even at a short notice, the Akademi will be at a liberty to have the work executed from outside parties, at the risk and cost of the contractor.
10. In case of theft, fire, riots, natural calamities etc., the contractor(s) shall bear the loss or damage and the Akademi shall not be liable to pay for such losses/ damages.
11. The payment for hiring of material shall be subject to inspection and approval by the Akademi.

12. Relevant experience of organizing at least two similar Festival/Event/Entertainment/IEC Projects during last 3 years (with Govt./PSU's/Private should be submit alongwith the quotation.

13. GST, PAN, and ITR for last 3 years should also be submitted with the quotations.

Certified that I/ we have read and understood the terms & conditions and I/ we accept all the terms & conditions mentioned above.

Signature of theProprietor/
Authorized Person
With Seal and Date